

Office of Administration

Holiday Donation Drive

Turn in your donations
to your department liasons:

Angela Dees SG 1.222
EH&S

Jeannie Knott FM 1.942
Facilities Management

Cindy Percival PD 1.508
University Police

Susan Lerry AD 2.208
Human Resources

Eva Flores PS3 1.200
Jessica Granstaff PS3 1.200
Parking

Tarita Graham AD 2.410
Administration

Patrice Holt SB 1.102B
Print Shop



Accepting supplies for cats and dogs

- Dry Food
- Canned Wet Food
- Treats
- Toys
- Brushes
- Leashes
- Collars
- Harnesses (especially large sizes)
- Towels
- Blankets
- Kitty Litter
- Puppy Pads
- Wire Crates
- Grooming Items

www.richardsonhumanesociety.org



Accepting new supplies for homeless and at-risk youth

- Sleeping Bags (all sizes)
- Thermal Blankets
- Warm Coats (all sizes)
- Thermal Underwear (all sizes)
- Socks, Hats, Hand Warmers
- Wash Cloths
- Plastic Eating Utensils
- Laundry Pods (Soap & fabric softener)
- Paper Towels
- Lip Balm
- Mouthwash
- Toothpaste
- Shampoo
- Conditioner
- Razors
- Shaving Cream
- Body Wash (not bar soap)
- Body Lotion
- Cleansing Towelettes

www.cityhouse.org



Accepting non-perishable items for students in need

- Canned Soups (Vegetarian)
- Canned Fruits/Vegetables
- Canned or Instant Potatoes
- Vegetable Broth
- Dried Fruit
- Fruit/Vegetable Juice
- Dry Cereal (boxed or bagged)
- Dried Oats/Instant Oatmeal
- Dried Pasta
- Baking Mixes (Pancakes, cornbread, muffins, etc.)
- Dried Rice/Seasoned Rice Mix
- Canned or Packaged Salmon, Chicken or Turkey
- Jerky
- Canned or Boxed Chicken Broth
- Syrup

oue.utdallas.edu/cupboard